

7 DEC 1966

MEMORANDUM FOR THE DIRECTOR

SUBJECT : Proposed Changes in Procedure for Utilizing Computer Capabilities in Recording Property Transactions Under the FEDSTRIP/MILSTRIP System

REFERENCES: (a) Director of Finance's memorandum to Director of Logistics, dated 20 September 1966, subject: Billings to Other U. S. Government Agencies

(b) Director of Finance's memorandum to Director of Logistics, dated 8 November 1966, subject: Billings from Other U. S. Government Agencies

(c) Director of Logistics' memorandum to the Director of Finance, dated 7 October 1966, subject: Billings from Other U. S. Government Agencies

1. The quarterly listing of unmatched debits and credits recorded in General Ledger Accounts 606 and 607 furnished to Office of Logistics in accordance with OFI 102 is controlled on the Logistics Voucher number in columns 42-47 (a six digit number) and the receiving report number in columns 34-49 (a six digit number). The computer "inputs" necessary to produce this report are explained in the attached chart together with Tabs I through VI.

2. Based on preliminary discussions of the recommendations in reference (a) by the Finance/Logistics representatives designated pursuant to references (b) and (c), the following changes to the procedure involved in producing the data described in paragraph 1, above, are proposed for consideration as the first step toward development of implementing procedures recommended in reference (a):

a. Establish the following new General Ledger accounts for FEDSTRIP/MILSTRIP property purchases only in order to separate these transactions from the purchases from other sources of supply:

609 Property Purchased - Expenditures - FEDSTRIP/  
MILSTRIP

610 Property Purchased - Acquisitions - FEDSTRIP/  
MILSTRIP

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

- b. Input to the computer in column 42-47 the FEDSTRIP/MILSTRIP document number (a 15 digit number) in lieu of the Logistics Voucher number (a 6 digit number). Since column 42-47 contains only 6 digits and the new Document Number is a 15 digit number, the deficit of 9 digits will probably have to be made up by borrowing unused digits from other columns. It is believed that the 9 digits needed could be made available by reducing the data to be "input" in the description column 13-27 (a 15 digit column). The technical advice and services of a representative of the Office of Computer Services are required for solving this problem. The solution should include advice on how to record the FEDSTRIP/MILSTRIP Document Numbers on the forms, Tabs I through V, used for "input" to the computer.
  - c. There will be no change in the "input" of the Receiving Report number in column 34-39, except that Certification and Liaison Division will "input" 6 zeroes in lieu of the Receiving Report number since the receiving report number will not be available to Certification and Liaison Division under the proposed procedural changes to eliminate the necessity for furnishing copies of receiving reports to Certification and Liaison Division. The use of zeroes in lieu of Receiving Report number requires coordination with CGS and OL representatives to determine if this minor change will result in the desired listing of data for debit items on the monthly report required in paragraph d, below.
  - d. The Office of Computer Services will furnish the Office of Logistics a monthly listing of unmatched debits and credits appearing in new General Ledger Accounts 609 and 610, controlled by FEDSTRIP/MILSTRIP Document Number (column 42-47) and Receiving Report number (column 34-39).
  - e. If feasible, Office of Computer Services will furnish the Certification and Liaison Division a weekly listing of FEDSTRIP/MILSTRIP documents in numerical sequence, showing opposite each Document Number the applicable FAN Account Symbol, Object Class and Dollar Amount. This report would be based on the "input" from the Logistics DMT Officer's Obligation Abstract, Tab V. (Note: This listing would provide CGL Division with the information needed to process the FEDSTRIP/MILSTRIP billing as an allotment expenditure, debiting General Ledger Account 609 and crediting General Ledger Account 250, as shown on Tab IV, and would permit Logistics to discontinue furnishing Certification and Liaison Division copies of purchase orders, receiving reports, and document-voucher cross reference registers applicable to FEDSTRIP/MILSTRIP procurement.)
3. The procedure for recording debits and credits to General Ledger Accounts 606 and 607 and production of the quarterly listing of unmatched items described in paragraph 1, above, will continue in effect for property purchases and expenditure transactions other than FEDSTRIP/MILSTRIP transactions.

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The revisions outlined in paragraph 2, above, apply only to ~~FINSTRAP/MILSTRAP~~ transactions recorded as debits or credits to General Ledger Accounts 609 and 610.

Member, Policy and Planning Staff  
Office of Finance

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